

# MARKET SQUARE

WHOLESALE SHOWS

## BUYER REGISTRATION FORM

If you have **not attended** a show within the **past two years**, you must present the following requested materials.

**Pre-registration closes two weeks prior to show dates. After that time you must register at the market.**

### IMPORTANT!

REQUIRED Credentials to Register as a Buyer!

#### COMPANY/OWNER CREDENTIALS:

##### OWNERS OF COMPANY MUST PROVIDE

- 1 **Copy of Resale Tax Certificate (required)**
- 2 **Recent Wholesale Business Invoice from Gift or Home Décor Industry (required)**

##### AND...

- 3 **One Form of Company ID:**  
(the following are acceptable, choose one)
  - ✓ Voided business check
  - ✓ A Copy of your federal ID number
  - ✓ Store front photo

#### REGISTERING AN EMPLOYEE OF YOUR COMPANY:

##### EMPLOYEE OF COMPANY MUST PROVIDE:

- 1 **One Form of Required Employee ID**  
(must be supplied by each employee registering as a buyer.  
(the following are acceptable, choose one)
    - ✓ W-2 form
    - ✓ Copy of cancelled company payroll check
    - ✓ Copy of company credit card with both the employee's and company's name
- business cards are not accepted.**

#### BUSINESS INFORMATION (PLEASE PRINT)

Business Name: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Business Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Website: \_\_\_\_\_

Is Your Company on Facebook: No  Yes

Sale Tax Number: \_\_\_\_\_

#### BUYERS ATTENDING

1. (owner) \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

#### OPEN TO THE TRADE ONLY:

Buyers must be affiliated with a retail business that resells products from the gift and home décor industry. Copy of resale tax certificate, recent wholesale business invoice from the gift or home décor industry, along with one form of business ID and acceptable employee ID required for admission. Photo ID for **all** registered buyers must be presented at the registration desk. All badges for the market will be issued at the discretion of show management. *Cameras, photography, strollers and children under 15 are not permitted on the showroom floor.*

#### HOW DID YOU FIND OUT ABOUT THE MARKETS?

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> 1. Smart Retailer        | <input type="checkbox"/> 4. Brochure/Post Card | <input type="checkbox"/> 7. E-mail      |
| <input type="checkbox"/> 2. Facebook              | <input type="checkbox"/> 5. Website            | <input type="checkbox"/> 8. Other _____ |
| <input type="checkbox"/> 3. Market Square Preview | <input type="checkbox"/> 6. Exhibitor          | _____                                   |

#### TYPE OF BUSINESS

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> 1. Antique Shop     | <input type="checkbox"/> 6. Gift Shop       | <input type="checkbox"/> 11. Museum      |
| <input type="checkbox"/> 2. Country Shop     | <input type="checkbox"/> 7. Interior Design | <input type="checkbox"/> 12. Vintage     |
| <input type="checkbox"/> 3. Department Store | <input type="checkbox"/> 8. Catalog         | <input type="checkbox"/> 13. Other _____ |
| <input type="checkbox"/> 4. Furniture Store  | <input type="checkbox"/> 9. Stationery      | _____                                    |
| <input type="checkbox"/> 5. Gallery          | <input type="checkbox"/> 10. Garden/Nursery |  |



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**Market Square Shows**

#### MAIL, FAX OR EMAIL COMPLETED REGISTRATION FORM AND COMPANY IDENTIFICATION TO:

##### Market Square, Inc.

P.O. Box 899, Mechanicsburg, PA 17055  
Phone: 717-796-2377, Fax: 717-796-2384  
E-mail: [mktsqr@epix.net](mailto:mktsqr@epix.net)  
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